

CENTRAL INSTITUTE OF ROAD TRANSPORT

Post Box No 1897, Bhosari, Pune-26. Ph: 020-67345300 Fax: 020-67345407

NOTICE INVITING APPLICATION TO PRE-QUALIFY CONTRACTORS

Applications are invited from reputed quality conscious Civil Contractors of all class CPWD/Public Works Department All over India, with experience in similar works to pre-qualify themselves to issue tenders for the construction of following:

- Administrative Building
- Hostel Building
- Workshop for Vehicles
- Different types of Roads, Parking, Site Development
- External & Internal Electrification work, Panel Room, DG set
- Fire Fighting, External & Internal plumbing

The estimated cost for the above projects is about **Rs. 13.92 cr** and will have to be completed in a period of 18 (Eighteen) months. The eligibility criteria to issue tender shall be as under:-

- a) Should have average annual financial turnover of minimum 7.00cr during the last three financial years ending 31-03-2018.
- b) Should have experience of having successfully completed any of the following similar works during last 3 years ending 31-03-2018:
 - i) Two similar completed works each costing not less than Rs. 8 cr. OR
 - ii) One similar completed work costing not less than Rs. 15 cr.

Similar works means construction of G+1floors RCC framed building & road works in State/Central Government Department.

- c) Should have at least 7 years' experience in executing building works including Civil, Electrical, Plumbing and Sanitary and road construction together.

Eligible and interested contractors may obtain pre-qualification document from our office on payment of a nonrefundable fee of **Rs. 1000/-** by Demand Draft favoring "Director CIRT". The duly filled in pre-qualification document along with client certificates, work completion certificates should be submitted to the above office on or before 17th December 2018 up to 3.00 p.m. The pre-qualification applications shall be opened at 3.30pm on 18th December, 2018.

CIRT reserves the right to independently verify the particulars furnished by the applicant to reject any application without assigning any reason to shortlist such number of contractors depending upon the number of applications received. Only shortlisted pre-qualified contractors will be invited to participate in the tender.

Date:	MUKUND DEO, Head-ASD, CIRT
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1. PROGRAMME OF WORKS

The work is proposed to be executed following:

- Administrative Building
- Hostel Building
- Workshop for Vehicles
- Different types of Roads, Parking, Site Development
- External & Internal Electrification work, Panel Room, DG set
- Fire Fighting, External & Internal plumbing

Applicants who have been pre-qualified will be informed in writing. The Programme of work envisaged for the contract is as follows:

Call for Tenders	Award of Contract	Period of Completion*
About two weeks after pre-qualification	About two weeks after receipt of tender	• 18(Eighteen) months

* The period of completion includes rainy season

2 SALIENT INFORMATION

2.1 Details:

- a) Employer : **Central Institute Road Transport,**
Post Box No 1897, Bhosari, Pune-26.
Ph: 020-67345300 Fax: 020-67345407
- b) Architects: **Shri Suresh K. Chichghare**
M/s. S.K. Chichghare & Associates
59/60, Ashwamegh Apt.
Lendra Park, Ramdaspath
Nagpur – 440 010

2.2 Earnest Money Deposit, Initial Security Deposit, Retention Money etc. shall be as detailed hereinafter.

Earnest Money Deposit : 1% of the estimated cost of works put to tender

Performance Security Deposit: 4% of contract value

Retention Money : 5% of the Bill value from each running bill.

Total Security Deposit: Initial Security Deposit plus Retention Money limited to 10% of the contract value

2.3 The tenders will be item rate tender.

- 2.4 All works shall conform to the specifications of BIS and other relevant Indian Standards or equivalent standards mentioned in the contract documents or as approved by the GIPE.
- 2.5 The law governing the contract will be the Indian Law. The language in which the contract will be executed and operated will be English.
- 2.6 Neither the Notice inviting Pre-qualification application nor the Pre-qualification document shall form part of the contract agreement to be entered subsequently between the successful Bidder and the Employer. The information furnished herein is only indicative and must be considered only as advance information to assist the prospective Bidder to decide whether or not to apply for prequalification.

3. INSTRUCTIONS TO APPLICANTS

Method of Submission

- The Pre-qualification document with Schedules and documents shall be sealed in an envelope and submitted to the Employer at the address given in 2.1 above so as to reach on or before the time and date specified in the Notice inviting Pre-qualification of contractors. The envelope shall be superscribed as **“Application for Pre-qualification of contractors for the construction establishment of Institute of Driver Training and Research (IDTR) in Godhani, Nagpur.** “And shall show name and address of the Applicant. The enclosed schedules should be filled-in completely and all questions should be answered. If any particular query is not relevant, it should be replied as ‘not applicable’.
- If necessary, additional sheets can be added to the schedule. **Each page of pre-qualification document shall be duly signed by the Applicant or his authorized representative.**
- No costs incurred by applicant in making this offer, in providing clarification or attending discussions, conferences, or site visits will be reimbursed by the Employer.
- Incomplete applications are liable to be rejected.
- The language for submission of pre-qualification bid shall be English.
- Contractor shall not sublet/sub-contract any part of the work without prior written consent of the Employer.
- For any clarification, following may be contacted.

MUKUND DEO
Head-ASD
CIRT
- The information furnished must be sufficient to show that the applicant is capable in all respects to successfully complete the envisaged work.
- The applicant is expected to have visited the project site before submitting the application.

- The pre-qualified applicants while submitting the bids for the works may again be required to provide satisfactory evidence in respect of the information furnished by them in their application for pre-qualification regarding their structure and organization, financial position/arrangements, other resources including personnel and equipment, experience as well as work in hand etc.
- The applicants attention is explicitly drawn to the fact that all bidders are duty bound and shall include a statement of the changes that may have occurred since pre-qualification, with particular reference to the various items listed above and that furthermore contract work shall be awarded to the successful tenderer only on the basis of a careful scrutiny of all the above information furnished by the applicant.

4. Evaluation of Application for Pre-qualification

4.1 The applications shall be considered to ascertain whether the bids:

- i) meet the eligibility requirements;
- ii) have been properly prepared and signed
- iii) contain all the details called for and are in proper format
- iv) are accompanied by required authorization, and
- v) are otherwise generally in order.

4.2 All Applications which meet the above requirements will be evaluated under the following criteria by scoring method on the basis of details furnished by them. Based on such evaluation a select list of pre-qualified contractors will be prepared.

Sr.No	Criteria	Maximum Marks
A	Financial strength	20
B	Work experience during last seven years	20
C	Experience in constructing buildings and road works	15
D	Personnel and Establishment	15
E	Plant & Equipment	15
F	Field visits of works executed	15
	TOTAL	100

The contractors who have submitted the tender, must have at least 60 marks in all the criteria. Those who having below 60 marks, will get automatically disqualified.

- 4.3 The contractors by meeting qualification criteria stipulated above will not be automatically eligible for being short listed and therefore applicants are advised to furnish full details with required proof/documents so as to establish their credentials for scoring higher marks.
- 4.4 The decision of the Employer to accept or reject any application will be final. The Employer reserves the right to reject any or all application without assigning any reason.
- 4.5 The Employer reserves the right to modify any of the pre-qualification criteria and/or to restrict the number of pre-qualified contractors, if considered necessary, without assigning any reason.
- 4.6 All pre-qualified Contractors will be intimated of the Institute's decision.

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Pre-Qualification Application

Description of Works:

1. Construction of establishment of Institute of Driver Training and Research (IDTR) in Godhani, Nagpur.

To

Shri Mukund Deo
Head-ASD
Central Institute Road Transport
Post Box No 1897, Bhosari
Pune-26

Dear Sir,

Having examined the Pre-qualification document including scope of works and timeframe of construction, we hereby submit all the necessary information and relevant documents for pre-qualifying us for bidding for the above mentioned work.

It is certified that the information furnished in this document is authentic. We hereby authorize CIRT to make independent enquiries to verify the information furnished by us.

We understand that Employer reserves the right to reject any or all applications without assigning any reason thereof.

(Signature of Applicant)

Including title and capacity in which
application is made with seal

Date

- Encl.: 1) Application duly filled in the prescribed form
2) Clients issued experience certificates
3) VAT & Professional Tax Clearance Certificate
4) Registration Certificates
5) Demand draft for Rs.1000/- (if document was downloaded from website)

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DETAILS OF ORGANISATION

A. GENERAL INFORMATION

1	Name and address of the Firm	:	
2	Contact Person	:	
3	(a) Telephone	:	
	(b) Mobile	:	
	(c) Fax	:	
	(d) E-Mail	:	
4	Place of incorporation/registration	:	
5	Year of Incorporation registration	:	
6	Main Lines of Business	:	

B. FINANCIAL STATEMENT

Annual turnover (Civil Engineering Projects) data for last three years

YEAR	:	TURNOVER IN Rs. LAKHS
FY 2015-2016	:	
FY 2016-2017	:	
FY 2017-2018	:	

Note:

1. All individual firms must complete the information in this form. The information supplied should be the annual construction turnover in terms of the amount billed to clients for each year in progress or completed during the last three years.
2. Attested copy of the audited balance sheets and profit & loss account for the last 3 years shall be enclosed.

C. CLEARANCE CERTIFICATES

CERTIFICATES	YES	NO
VAT & Professional Clearance Certificate		
VAT Sales Tax registration certificate		
Updated/Validated Contractor Enlistment		
Other Relevant Tax Certificates		

Note: Attach attested copies of items answered 'Yes' above.

D. KEY PERSONNEL OF THE ORGANISATION

Sr. No.	Name	Designation	Qualification	Professional Experience	No. of years working with the organization

E. PLANT & EQUIPMENT OWNED BY THE ORGANISATION AND AVAILABLE FOR THIS WORK

Sr. No.	Equipment	Year of Manufacture	Capacity	Number / Quantity

Note:

1. Give details of all the key equipments for construction such as concrete mixers, weigh batchers, vibrators, trucks, tippers, Hoists, Rammers, Steel shuttering plates, Steel Scaffolding materials, polishing machines that the firm proposes to use for the proposed works at the site.
2. The applicant should clearly demonstrate that he has access to all key equipment which will be required for the successful completion of the works.

F. EXPERIENCE RECORD

(a) Details of 'Civil Works' completed during last three years costing more than Rs. 7 CR each [data shall be supported by photographs of the project]

Sl. No.	Name of work & Name & address of the owner	Total Cost (Rs. Lakhs)	Date of Commence -ment	Date of Comple -tion	Built up Area	No. of Floors & Special Features if any such as basement etc.

- Note: - Provide copies of Work Orders and Completion Certificates for each project.
 - Work Orders & Completion Certificates will be verified, if required.

(b) Details of works In hand costing more than Rs.8 CR each. [data shall be supported by photographs of the project]

Name of work	Name & address of client	Value of Firm's portion of total contract	Date of award	Original stipulated date of comple -tion	Value of outstand -ing work (Rs. lakhs)	Estimated completion date	Reasons for delay, if any	No. of floors & special features, if any such as Basement etc.

- Details of all works which are at various stages of execution including works for which work orders have been received but work is yet to start or works approaching completion but for which full completion certificates are yet to be issued or to be provided.
- Details as available at the time of preparation of this document have to be provided.

AFFIDAVIT

I / We, the undersigned, certify that all the statements made in the pre-qualification questionnaire forms and in the required attachments are true and correct.

The undersigned hereby authorize(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the EMPLOYER / ENGINEER to verify this statement or regarding my(our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Department/Project Implementing Agency.

(Signed by an Authorized Officer of the firm)

The logo for CIART (California International Airport Rail Transit) features the letters 'CIART' in a large, bold, italicized, light purple font. Below it, the tagline 'Excellence in Transport' is written in a smaller, light purple font.

(Title of Officer)

(Name of Firm)

(Date)